



# Neilson Grove Elementary School

5500 Admiral Boulevard, Delta, B.C. V4K 5B7

Phone 604-940-4468 Fax 604-940-0414

Principal: Jann Kwasnicki - E-mail: [jkwasnicki@deltaschools.ca](mailto:jkwasnicki@deltaschools.ca)

April 19, 2024

## Regional Elementary Track Meet At South Delta Secondary School (Tsawwassen) Tuesday May 7th

Your grade 4-7 child has qualified to participate in the Regional Elementary Track and Field Meet at South Delta Secondary School in Tsawwassen on **Tuesday, May 7<sup>th</sup>**. The meet will begin at **9:30 a.m.** (*rain or shine*) and will end at **2:45 p.m.**

Students should bring a nutritious lunch, snacks and drinks (water). Students should be well prepared with appropriate clothing, hats and sunscreen, in readiness for variable weather conditions. It should also be noted that even on a clear, sunny day, it can be very cool and breezy in the Tsawwassen area.

**It is planned that the children will leave the school at 8:45 a.m. Students are to report to their classroom teachers for attendance and then meet supervising teacher(s) in the gym to confirm planned drivers. If you are driving only your child(ren) directly and meeting us at SDSS, please make sure we know.**

**If you wish your child to participate, please complete the form online by April 25th.**

It will be the responsibility of each parent to arrange for their child to be transported to and from the track meet. Please confirm online if you can take other children in your vehicle.



Sincerely,

Ms. Kwasnicki  
Principal

**\*\*Please complete the online permission form by April 25th\*\***

### Regional Elementary Track Meet – Tuesday, May 7th

Accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the student, or the school board or its employees or agents, or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity, you are accepting the risk of an accident occurring and agree that this activity, as described above, is suitable for your child. Drivers must read Admin Procedure 491 on page 2.

**Please click the appropriate response (see table below) on the drop down menu of the Parent Connect FORMS tab on <https://cimsweb.deltasd.bc.ca/schoolconnect/parentsignore.aspx>**

**Must be completed by Thursday April 25<sup>th</sup> for your child to participate in the field trip. Any difficulties with online permissions or questions please call the office at 604-940-4468.**

Responses	Parent Connect	Click on:
<ul style="list-style-type: none"> <li>• Permission Given for field trip</li> <li>• My child requires transportation. I give permission for my child to travel as a passenger in a car driven by an adult (over 19).</li> <li>• My child <b>has a booster seat if needed</b></li> </ul>	Yes transport, child has BSEAT	YES
<ul style="list-style-type: none"> <li>• Permission Given for field trip</li> <li>• I can <b>drive my child only **</b></li> </ul>	Yes I can drive my child only.	DR1
<ul style="list-style-type: none"> <li>• Permission Given</li> <li>• I can <b>drive my child plus one student **</b></li> </ul>	Yes I can drive my child +1	DR2
<ul style="list-style-type: none"> <li>• Permission Given</li> <li>• I can <b>drive my child plus two students**</b></li> </ul>	Yes I can drive my child +2	DR3
<ul style="list-style-type: none"> <li>• Child will not be attending</li> </ul>	My child will not be attending	NO

**\*\* As a Volunteer driver I acknowledge that I have read Administrative Procedure 491 and am aware of the current legislation on Booster Seats. This information is posted on the Bulletin Board on Parent Connect.**

### **Delta School District Administrative Procedure 491 - Student Transportation by Volunteer Drivers**

In accordance with guidelines in the Schools Protection Program Reference Manual and the regulations of the Motor Vehicle Branch, any volunteer driver willing to provide transportation where needed for organized school activities, must review and comply with the following conditions:

1. The driver must hold a valid British Columbia driver's license (Novice Stage or Full Privilege only). Drivers obtaining Novice designation after October 6, 2003 may not carry more than one passenger unless they have a qualified supervisor twenty-five (25) years or older with a valid full privilege driver's license in the vehicle (this restriction does not apply to immediate family members, e.g. mother, father, sister, brother, child, spouse, grandparent, including step and foster relationships).
2. The vehicle must have standard insurance coverage with I.C.B.C.
3. The vehicle must have one (1) seatbelt available for every passenger, including the driver. Drivers are responsible for complying with all child restraint requirements.
4. Booster seats are for children over eighteen (18) kg. (40 lbs) until they are nine (9) years old unless they have reached the height of 145 cm (4'9" tall).
5. The number of persons being transported in the vehicle must not exceed the normal carrying capacity of that vehicle.
6. The vehicle must be maintained in sound mechanical order.
7. Children under the age of thirteen (13) must not be transported in the front passenger seat in vehicles equipped with a front airbag on the passenger side.
8. The driver must authorize a Criminal Records Check (Form 401-1) for situations involving overnight trips with students.
9. All incidents of injury or vehicle accidents must be reported to school staff and an Incident Report (Form 530-1) must be completed and provided to the District Office.
10. A vehicle with a seating capacity of more than ten (10) persons, including the driver, is classified by the Motor Vehicle Branch as a "bus". A "bus" used to transport students is required to have a valid school bus permit issued by the Motor Vehicle Branch. This will include volunteers' vehicles and rental vehicles used for student transportation.
11. Volunteers who rent vehicles to transport students for school-approved functions must be aware of the appropriate requirements for drivers license classifications, Third Party Liability insurance limits, and School Bus Permits, particularly when renting vehicles which have a capacity to carry more than ten people, including the driver. Vehicle capacity, and not the number of passengers being carried, is the determining factor. Only drivers who are declared to the rental agency are allowed to drive (confirm minimum age requirement for operating a rental vehicle with the rental agency). Insurance coverage is voided if an undeclared driver drives the vehicle.
12. The Insurance Corporation of British Columbia considers drivers to be "volunteers" as long as they are reimbursed only for reasonable expenses. A volunteer who is paid a wage or is reimbursed for his/her time, is no longer considered a "volunteer" and is to contact his/her Autoplan agent as it may be necessary for the volunteer's vehicle to be rated for "business use".
13. Actions by volunteers on behalf of the District are covered by the School Protection Program while participating in any District or school-authorized and supervised activity. However, not all situations that occur during off-site school activities will be considered part of the approved activity. For example, if the volunteer decides to leave the premises of the school activity for personal reasons and are involved in an accident, the School Protection Program may not respond on the volunteer's behalf. Volunteers are to be aware that they may have some personal legal liability exposures. These exposures may be insured under the liability section of homeowners' or tenants' insurance policies, or under an ICBC Policy. Volunteers are advised to check with their own insurance agents.
14. Third Party Liability coverage above two hundred thousand dollars (\$200,000) basic personal coverage is provided by the Schools Protection Program, however, NO COMPREHENSIVE OR COLLISION coverage is provided beyond your own personal vehicle insurance.
15. There is NO MEDICAL, DENTAL OR DISABILITY COVERAGE for volunteers. If a volunteer is injured by the actions of other people, the volunteer still has the right of common law action and in the case of automobile-related injuries, ICBC coverage may apply.
16. All incidents of injury or vehicle accidents must be reported to school staff immediately.