

## Neilson Grove PAC Minutes

Date: January 25/2024 in NG Multipurpose Room and via Zoom  
Start time: 638pm  
End: 811pm

Attendees: Kyla Williams, Brigitte McRae, Kristin Schroeder, Diane Chubb, Ashley Terpsma (virtual), Niki Kehoe-Madsen, Angela Brain, Ronnie Nugent  
Regrets: Natasha Gray (secretary)

- Welcome and First Nations acknowledgement
- Attendees Introductions
- Principal's Report - Jann Kwasnicki:
  - Child and youth care worker (Anna) at NG 3 days per week.
  - Soccer players pledge
  - Playground update - platform from Hawthorne does not fit NG playground. There was no reasonable piece of equipment to replace monkey bars. Monkey bars to be removed imminently.
  - Student conferences next week
  - Student council today started preparing for Black history month.
- Teacher Report - nil teacher in attendance

Approval of [minutes from last meeting November 2023](#) (available in folder NG PAC Exec > PAC Meeting Agenda + Template > 2023 - 2024 Meeting Minutes) motioned by Angela Brain, seconded by Niki Kehoe-Madsen. Passed unanimously.

### **PAC Role, Program and Subcommittee Updates:**

#### CHAIR REPORT:

- Breakfast with Santa was an amazing success! I hope everyone had a great time. Thanks to all the volunteers who were able to make such a positive impact on the kids, and a special thanks to Ronnie and Terry who were able to pull it together so efficiently with new menu items and a ton of donations! We ended up making \$1271 including the raffle. I hope Sunny and Ryoko enjoyed their view from the front row!
- Thank everyone who donated to help us load up 2 hampers for families over christmas. The Purpose Society was beyond thankful for your generosity.
- We need volunteers for the spring fair committee! So far there are 4 of us and I'm leaning towards canceling as we move into February. Again, I'll stress that with enough pre planning, inflatable games, an online raffle, and high school volunteers, we should all be able to enjoy the night with our families. Please consider signing up <https://forms.gle/Vd3u63BYW1uuSY1dA> before February. (Kyla will be away the end of February so I'd like to have an online meeting February 12th) Feel free to check out the [Spring Fair Documentation Folder](#) too!! (email me if you need access - everyone is welcome to see the NG drive!)

If unable to get enough interest- Spring Fair will be cancelled, and Inflatables will be cancelled and deposit returned.

To help spread the word:

- Jann can send CASL email with link to sign up (Brigitte to email blurb)
- Kyla to put it into sign up genius
  - share the link on IG
- Share on NG PAC email list

- Committee for Spring Fair - [at least 20 amazing volunteers needed](#)
  - Please visit the form and offer your email if you are onboard to do anything for the spring fair! <https://forms.gle/Vd3u63BYW1uuSY1dA> (will be changed to sign up genius link)
  - Games & Prizes - Rosey + Kyla ✓
  - Raffle - 4 rockstars (people):
    - Reach out to get raffle prizes from businesses
    - Post pictures and descriptions online
  - 50/50 - 2 people : Angela
    - License
    - Square for processing or online??
  - Wristbands and Cake/Jar Ticket sorting - Natasha + Kyla + 1 more!
  - Food Vendors -3 people: Ronnie Nugent
  - Envision for popcorn - Diane ✓
  - Cakes & Jars - Natasha + 1 more!
    - Receiving cakes/jars
    - Setting up for volunteer to run
  - Volunteers - 2 people
    - Reach out to DSS
    - Sort out day of duties
    - Need 12 people to run inflatable games + selling tickets + prizes +
    - +
  - Equipment - 2 people
    - Tents / Tables / etc...
    - Jelks has 2 generators
    - Will have 4 LMBA tents
  - Marketing - 1 person + Courtney/Kyla
    - Facebook groups, etc...
    - Signage / Balloons ?
    -

Feb 12 Online Spring Fair meeting - time TBD , virtual

- Monkey bars are being taken down. Playground committee has further updates.

- Sadly, the Variety Grant applications closed for this session before we were able to apply. We're on the mailing list to be notified for the next opportunity to apply and we will be ready. \*They have playground suppliers\*

## **TREASURER'S REPORT:**

### **BANK ACCOUNTS**

#### **General Bank Account**

As of January 25, 2024, the PAC has general funds of \$29,126 (November 30, 2023 - \$23,841). Since the last report date on November 30, the PAC received \$12,654 from: \$10,525 from Munchalunch for the Spring lunch and milk purchases, \$1,076 for the holiday breakfast event, \$585 for the front row raffle, \$348 for the Purdy's fundraiser, and \$120 in donations at the holiday breakfast.

Since November 30, the PAC spent general \$7,369 on:  
\$2,657 on Big Box fundraiser purchases,  
\$2,477 on Hot Lunch expenses,  
\$1,321 on Milk purchases.  
\$457 on breakfast purchases,  
\$448 as a deposit for the Spring Fair games (refundable up until 7 days to event), and  
\$9 on transaction fees.  
We are expecting \$143 from the January bottle drive.

#### **Gaming Bank Account**

As of January 25, 2024, the PAC has gaming funds of \$17,935 (November 30, 2023 - \$17,935). There has been no change since the last PAC meeting.

#### **GAMING FUNDS:**

The annual gaming grant funds expires three years after the dates received. Gaming event funds expire one year after the gaming events. Because the funds expire and can only be spent on specified items, gaming funds should be spent first where possible, before using general funds. The funds expire as follows:

\$5,559 received from the raffle ticket, 50/50 & Spring Fair cakes – expires May 11, 2024  
\$296 received 50/50 net proceeds received October 14, 2023 – expires October 14, 2024  
\$4,120 received on November 30, 2021 – expires November 30, 2024  
\$4,000 received September 28, 2022 – expires September 28, 2025  
\$3,960 received October 5, 2023 – expires October 5, 2026  
\$17,935 gaming funds as of January 25, 2024

\$75 is payable for reimbursement of annual BCCPAC fees, leaving \$9,900 that must be spent in 2024.

The PAC voted in June 2023 to prioritize funds to replace the stand-alone old blue monkey bars with something new on the playground. In November, the District offered an alternative. Gaming funds are available for other ways to improve the playground (i.e. something new, refresh soccer nets, etc.)

**Resolution:** To spend up to \$325 of gaming funds for the class skating fieldtrips - motioned by Diane Chubb, seconded by Ronnie Nugent. Passed unanimously.

**Resolution:** To reallocate 22,000\$ (17000\$ gaming, and up to 5000\$ general funds) to go towards playground replacement - Jann to bring this amount forward to Sukhi for review with approved vendors, who will then in turn review space and offer bid to NG. - motioned by Niki Kehoe-Madsen, seconded by Ronnie Nugent. Passed unanimously.

**Resolution:** Soccer nets - deferred to next PAC meeting

#### **DPAC REPORT:**

We had Patrick Klassen come in to discuss inclusive learning, he is the director of learning services for delta school district.

Delta inclusion definition is a welcoming place for staff and students. It is a mindset and practice. It is about changing the system as a whole.

Delta school district websites offer an inclusive learning handbook which all parents can access.

The handbook discusses multi tier system to assist our children.

Tier one: universal support. This support is designed for ALL

Tier two: targeted support. This support is in addition to tier one

Tier three: essential support. This is in addition to tier one and two.

They are in the process of hiring some new positions in the district. Tier one classroom support and coordinator for social and emotional support.

[Erase.gov.bc.ca](https://www.erase.gov.bc.ca)

Is an excellent website for mental health. Expect safe, caring and respectful digital communities. On this website you can report bullying. Fill out an anonymous report, it gets sent to the principal which they need to follow up.

DPAC will be hosting two capacity cafe in April and May. High school students discuss their thoughts and feelings to parents, but it is behind a closed door so you can not see their faces. Parents can not comment. They are there is listen only. Dinner will be

provided. More details to follow. This is located at Sands Secondary school in person only.

Zoom only presentation by Marvin Crank on substance abuse K-12 in April or May. More details to follow.

### **Subcommittee Verbal Reports:**

- Fruit & Veg (nil subcommittee members in attendance): As needed, extra volunteers with food safe to assist with dispensing. Kyla, Brigitte, Ashley, Kristin volunteered.
- Free Milk (Kyla)
  
- Hot Lunch (Brigitte in attendance). Hot lunch for remainder of year underway  
Open to feedback, discussion - defer to next meeting
  
- Milk Program- nil subcommittee members in attendance. Milk that was not able to be dispensed during the snow closure was handed out on days following the return to school.
  
- Playground Committee (Brigitte)

(Point person: Laura Cole, Foreperson Grounds/ VES Dept.)

The monkey bars are scheduled to come out this Friday (Pro D) and the area will be filled to look like it was never there. Unfortunately there is no piece coming out of Hawthorne for NG. The structure removed was much older than what is there now and could not be brought up to the current code.

As well, the platforms from there would not fit the ones at NG because they were created by two different companies and neither are in existence any more. Ongoing search for ideas on replacement of the platforms on the primary playground. Needs to works within the Canadian Playground Safety Regulations and students as well.

Other business:

- Mr. Tube steak kickback not received from Open House Sept 21 - will not pursue any longer . No response from them other than to confirm May 15th is available and penciled in.
  
- January 13 10:00am to 12:00pm - raised \$140 in the ❄️ Thank you Senga, Jennifer, Angela, and Diane!
  
- Variety Grant to outfit the NEST
  - Closed as of now. We are on mailing list to apply once new submissions are being accepted.

- Can be applied for online [directly from their website](#).
- \$10 fee per child for Emergency Preparedness.
  - Won't be implemented until at least 24/25. Talk about next year.

### **New Business/ Discussion:**

- New fundraiser idea - Krispy Kreme bake sale - 25 x dozen (9\$ dozen). Thought on Krispy Kreme for Valentines Day? We won't make it themed or buy for a friend or anything other than pay and get a donut...maybe the grade 7's can sell them? Or we can sell/pre-sell... Discussion: All agree to not have donut sale on Valentine's as it 's a busy day. Plan for Krispy Kreme on Sports Day.
- Principal day in March 15. Diane has lollipops. Kyla to help coordinate raffle. Muffins /Donuts for the teachers - no vote required as <300\$
- Speed's Pub Night - Diane will look at March 8. Will review at Feb PAC Meeting
- Fundraising ideas
  - Open Gym evening in December (Diane). Ms. Kwasnicki to review availability Thursday, Friday

### **Fundraising ideas for 2024:**

- Bottle Drive 2024 Dates
    - June 2024
  - Spring Fair - Wednesday May 15, 2024
  - First Aid Fundraiser with Canadian Safety Supplies - Brooke will share details for consideration, more information at next PAC meeting January 26 / timing beginning of February - Update: company OUT OF STOCK unable to proceed at this time. Will review at later time.
  - Paint Night at Ladner Arts and Crafts - company unable to accommodate at Ladner Arts and Crafts location, but will offer to do it at alternate location - school gym? unclear
  - Talent Show / Karaoke
  - Garage Sale/ Gently used book sale. -
- Perhaps look at spring time around time of spring clean up
- Table cost per family + PAC table selling donated books
  - Jann stated there is 20\$/hr fee for gym + insurance. Will look into use of gym and cost.
  - Multipurpose room has no cost. Is Free Mondays or Friday.
  - Will look into this - defer.

### **Outstanding Discussion:**

- Fundraising ideas for remainder of the year :
  - Speed's Pub night + 50/50 (Diane) - March 8?
  - Principal for the Day - March 15? Diane has lollipops. Kyla to help coordinate raffle. Muffins /Donuts for the teachers - no vote required as <300\$
  - Spring Fair / Raffle? - May
  - Paint Night?
  - First Aid Fundraiser - able to happen this year?
  - June bottle drive
  - DQ Cards?
  - Sports Day Donuts (Pizza / Boston Pizza - delivery set up on Munchalunch?)
  
- Should we get a www.ngpac.com address? People are using the website (and it makes me SO happy to see that!!!!!!) I just realized you can add a custom address for free in Google sites. We would have to pay for the domain address.
  
- Soccer nets
  
- Hot Lunch feedback
  
- Questions?

**Meeting adjourned: 8:11pm**

**Next PAC Meeting: Thursday February 22, 2024 - 6:30pm**

See Below For Informational Purposes:

Neilson Grove Fundraisers and PAC-led events Schedule:

January

- 13th - Bottle Drive

February

- 1First Aid

March

- 

April

- 

May

June

- DQ Cards
- Sports Day: Krispie Kreme

Executive PAC Roles

- Chair and Co- Chair: Kyla Williams and Brigitte McRae, Treasurer and Co-Treasurer: Angela Brain and Greg Norton (regrets), Secretary: Natasha Gray (regrets), Delta District Parent Advisory Council (DPAC): Diane Chubb & Ronnie Nugent

#### PAC Programs and Subcommittees

- Hot Lunch Program: Terra Mitchell, Ashley Terpsma and Brigitte McRae, Milk Program: Nicki Kopac and Deb Stewart, Fruit and Vegetable Program: Lorie Seppke, Brooke Playground subcommittee: David Terpsma (main liaison), Kristin Schroeder and Brigitte McRae, Social Media - Courtney Nielsen

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